



BUSINESS RENEWAL

\$35.00

DUE ON OR BEFORE JANUARY 31, 2024

CITY CLERK'S OFFICE 4814 HENRY STREET NORTON SHORES, MI 49441
PHONE – 231-798-4391 EMAIL – BL@NORTONSHORES.ORG

BUSINESS INFORMATION

BUSINESS NAME

BUSINESS TYPE COMMERCIAL RESIDENTIAL

*If this is a residential business – See article IV, Norton Shores Code of Ordinances, Section 48-854- Home Occupations

BUSINESS ADDRESS (Physical Address of Business Located in Norton Shores)

MAILING ADDRESS (For Renewal and Correspondence)

BUSINESS PHONE #

BUSINESS E-MAIL

BUSINESS WEBSITE/URL

DAYS/HOURS OF OPERATION

DESCRIPTION OF BUSINESS OPERATION OR PRODUCT SOLD

PROPERTY OWNER INFORMATION

LAST NAME

FIRST NAME

MIDDLE NAME

HOME ADDRESS

HOME PHONE #

CELL PHONE #

E-MAIL ADDRESS

PLEASE FILL OUT BACK SIDE

EMERGENCY CONTACT INFORMATION

LAST NAME	FIRST NAME	EMERGENCY PHONE #
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LAST NAME	FIRST NAME	EMERGENCY PHONE #
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LAST NAME	FIRST NAME	EMERGENCY PHONE #
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BUSINESS OWNER INFORMATION

Business owner must reside in the state of Michigan. If residing out of state, please list a local owner or business manager who resides in Michigan.

LAST NAME	FIRST NAME	MIDDLE NAME
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DATE OF BIRTH	DRIVERS LICENSE#	STATE OF ISSUE
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HOME ADDRESS	HOME PHONE #	CELL PHONE #
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E-MAIL

FIRE SAFETY INFORMATION

Are hazardous materials used, stored, or manufactured on the premises? YES NO

Do you have an automatic external defibrillator (AED) on site?
If yes, where is it located? YES NO

APPLICANT SIGNATURE

DATE

*** YOUR BUSINESS IS NOT REGISTERED UNTIL FORM IS COMPLETE AND YOU HAVE RECEIVED YOUR CERTIFICATE.**

*** Payments can be made online at tiny.cc/nsbr to by check to the City of Norton Shores.**

*** SEPARATE APPLICATIONS AND FEES ARE REQUIRED FOR EACH BUSINESS LOCATION.**

Civil Infractions will be charged as follows:

Paid after January 31 - \$50

Paid after February 28 - \$200

Paid after March 31 - \$500

This is in addition to the annual renewal fee