



# BUSINESS RENEWAL

**\$35.00**

**DUE ON OR BEFORE JANUARY 31, 2025**

CITY CLERK'S OFFICE 4814 HENRY STREET NORTON SHORES, MI 49441  
PHONE – 231-798-4391 EMAIL – BL@NORTONSHORES.ORG

## BUSINESS INFORMATION

BUSINESS NAME

BUSINESS TYPE  COMMERCIAL  RESIDENTIAL

\*If this is a residential business – See article IV, Norton Shores Code of Ordinances, Section 48-854- Home Occupations

BUSINESS ADDRESS (Physical Address of Business Located in Norton Shores)

MAILING ADDRESS (For Renewal and Correspondence)

BUSINESS PHONE #

BUSINESS E-MAIL

BUSINESS WEBSITE/URL

DAYS/HOURS OF OPERATION

DESCRIPTION OF BUSINESS OPERATION OR PRODUCT SOLD

## PROPERTY OWNER INFORMATION

LAST NAME

FIRST NAME

MIDDLE NAME

HOME ADDRESS

HOME PHONE #

CELL PHONE #

E-MAIL ADDRESS

**PLEASE FILL OUT BACK SIDE**

## EMERGENCY CONTACT INFORMATION

LAST NAME	FIRST NAME	EMERGENCY PHONE #
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LAST NAME	FIRST NAME	EMERGENCY PHONE #
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LAST NAME	FIRST NAME	EMERGENCY PHONE #
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## BUSINESS OWNER INFORMATION

**Business owner must reside in the state of Michigan. If residing out of state, please list a local owner or business manager who resides in Michigan.**

LAST NAME	FIRST NAME	MIDDLE NAME
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DATE OF BIRTH	DRIVERS LICENSE#	STATE OF ISSUE
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HOME ADDRESS	HOME PHONE #	CELL PHONE #
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E-MAIL

## FIRE SAFETY INFORMATION

Are hazardous materials used, stored, or manufactured on the premises?  YES  NO

Do you have an automatic external defibrillator (AED) on site?  
If yes, where is it located?  YES  NO

\_\_\_\_\_  
**APPLICANT SIGNATURE**

\_\_\_\_\_  
**DATE**

**\* YOUR BUSINESS IS NOT REGISTERED UNTIL FORM IS COMPLETE AND YOU HAVE RECEIVED YOUR CERTIFICATE.**

**\* Payments can be made online at [tiny.cc/nsbr](http://tiny.cc/nsbr) to by check to the City of Norton Shores.**

**\* SEPARATE APPLICATIONS AND FEES ARE REQUIRED FOR EACH BUSINESS LOCATION.**

**Civil Infractions will be charged as follows:**

Paid after January 31 - \$50

Paid after February 28 - \$200

Paid after March 31 - \$500

\*This is in addition to the annual renewal fee\*